

KENDRIYA VIDYALAYA NO.1 ,OE ,TRICHY

ADMISSION NOTICE (2021-2022)

Class-1

INSTRUCTIONS

DATE :-25 -06-2021

- 1) The admission process will be done through **ONLINE** only. (Parents need not visit the school premises for the admission purpose).
- 2) The valid and Relevant original documents as per the ONLINE REGISTRATION FORM are to be SCANNED and sent to the school through the e-mail id given below as per the schedule of admission (attached) for verification

School e-mail id for CLASS – 1 admission Purpose is :

admissionkv1trichy2122@gmail.com

Note:-

- a) Admission related documents / queries sent to any other e-mail id of the school other than the e-mail id mentioned above will not be considered.
 - b) All the documents mentioned above are to be sent to the school admission email id through YOUR Registered e-mail id given in the Registration form.
 - c) While sending the e-mail , name of the child and lottery number should be mentioned in the subject column of the e-mail.
- 3) After the verification of the valid and Relevant original documents a confirmation mail will be sent to your Registered E -mail id given in the Registration form.
 - 4) As per the part- c (point no.3) of the admission guidelines(21-22) , Admission secured on the basis of any wrong certificate shall be cancelled by the Principal forthwith and no appeal against such action of the Principal shall be entertained.

List of Original Documents to be scanned and sent to the school through e-mail are as follows:-

A) For the admission under RTE and service Category – I :-

- 1) Duly filled and signed Self Declaration form for the distance between the residence and school. (Annexure – I) (Note:- For admission under RTE only)
- 2) Address Proof in the name of parents of the child :-
 - a) Gas consumer SUBSCRIPTION VOUCHER (SV) issued at the time of issue of gas connection with present address.
 - b) Ration card with both the parents' names included.
 - c) Quarters Allotment letter (if applicable)
- 3) Birth certificate of the child
- 4) SC /ST Community certificate (if applicable) in the name of the child. If it is not available , Community certificate in the name of the Parents can be submitted with an undertaking (Annexure -2) that the same will be submitted in the name of the child within six months
- 5) Latest OBC -NCL (Non creamy Layer) certificate having validity, if applicable , in the name of the child .
 - If it is not available , Community certificate issued in the name of the Parents can be submitted with an undertaking(Annexure-2) that the same will be submitted in the name of the child within six months.
- 6) For the admission under EWS category, latest valid Income certificate for the year 2021-2022 is to be submitted.
- 7) **Service certificate** :-
 - a) If any one of the parents belongs to category -I / II /III/IV , a service certificate showing the number of transfers during the preceding 7 years duly signed and stamped by the head of office bearing the name, designation and other relevant particulars in block letters. (Annexure-3a,3b and 3c).If both parents are belongs to category -1 /II /III/IV , PARENT with highest category among both should submit affidavit .
 - b) A certificate of retirement for uniformed Defence employees (for Ex-service man)

- 8) Self declaration certificate to be submitted in Annexure -5 format for admission under all categories .
- 9) Admission Form Annexure – 6a and 6b to be duly filled carefully as per the birth certificate in CAPITAL LETTERS and scan and upload with parents signatures . This form is compulsory for all.

B) For the admission under Differently Abled SC and Differently Abled General category:-

- 1) All the valid and relevant/ applicable documents mentioned above in the section -A except sl.no.6 are to be submitted.
- 2) In addition, A certificate from the civil surgeon/rehabilitation centre or any other competent authority defined by the Government of India O.M. No. 36035/5/88/Estt. (sct) dated 4.5.1999 certifying the child is handicapped, is to be submitted.

c) For the admission under SGC-

- 1) All the valid and relevant/ applicable documents mentioned above in the section -A except sl.no.6 are to be submitted.
- 2) In addition , An affidavit(First Class Magistrate) in the proforma Annexure -4 is to be submitted.

Encl :- 1. Annexures -1,2 ,3a,3b 3c.4 , 5,6a and 6b
2. Schedule for uploading

For More Details Please Contact : Between 12.00 PM to 02.00 PM Only
Mr K.RENGANATHAN PGT (PHY) ADMIN I/C : 9487366122
Mrs S.VIJAYALAKSHMI PRT: 9443533107

PRINCIPAL (I/C)
K.V.NO.1 ,OE ,TRICHY